

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM****SUBJECT:** BAR #08-62- Fiscal Services - General Fund**DEPARTMENT:** Fiscal Services**DIVISION:** Budget**AUTHORIZED BY:** Lisa Spriggs**CONTACT:** Lisa Spriggs**EXT:** 7172**MOTION/RECOMMENDATION:**

Approve and authorize the chairman to execute a Resolution implementing Budget Amendment Request (BAR) #08-62 through the General Fund in the amount of \$4,439,717.00 to recognize funds due for reimbursement of eligible costs of Hurricane Charley and to set aside the funds in a project account (2004 Hurricane Close-out) to cover repayment of any net deobligations (reductions) for all three storms based on the results of the Final Inspection process.

County-wide

Lisa Spriggs

BACKGROUND:

In the summer of 2004, Hurricanes Charley, Frances and Jeanne came through Seminole County causing major damage to the community. The bulk of the devastation was debris from downed trees in the unincorporated areas for which the County was responsible for removal and disposal. Following each storm, the County executed a Disaster Relief Funding Agreement with the State of Florida Department of Community Affairs, Division of Emergency Management. Under the agreement the County is the subgrantee to the State, who is the grantee for reimbursement of eligible costs for debris removal, emergency protective measures and permanent restoration from FEMA. The County requested approximately \$33.3M in reimbursement for all three storms.

Final Inspection procedures began in May, 2007 by Federal and State officials (auditors) and are still in process. As part of the process, Large Projects (exceeding \$54,100) are audited in detail to determine eligibility of costs submitted. As each Large Project closeout is completed, sign-off of agreement is made by the County's Primary Agent (Fiscal Services Director). Following the Final Inspection of Large Projects, State officials will perform a more limited Final Inspection of Small Projects. Once all project worksheets for each individual storm (both large and small projects) are closed-out, final payment per the agreement will be executed to close-out the agreement.

In preparation for and to facilitate the Final Inspection process, the County hired an outside consultant to:

- review the individual project worksheets,
- gather missing documentation,
- make applicable adjustments to projects when identified,

- prepare Final Summary of Documentation for project worksheets,
- submit Requests for Final Inspection of project worksheets,
- act as liaison between County staff and audit personnel performing Final Inspection, and
- work with the Federal and State auditors to ensure maximization of reimbursement.

The Final Inspection process has resulted in both the identification of additional eligible reimbursable costs and the de-obligation (reduction) of ineligible requested costs. To date, the process has resulted in net additional eligible costs of \$4.440M under Hurricane Charley and net reductions ineligible costs of (\$122K) and (\$467K) under Hurricanes Frances and Jeanne, respectively. The debris portion of the close-out submitted under Hurricane Charley has been substantially completed and accounts for \$4.850M of the additional net eligible costs, as detailed on the attached schedule.

Request for reimbursement was made upon the recommendation of FEMA and State personnel for Hurricane Charley in the amount of \$4.440M (federal and state share), reflecting the current estimated additional net amount due for the storm. The closeout has already gone through all levels of FEMA review and the County has already received a Final Closeout Letter from FEMA for these large project closeouts. Since FEMA has not completed the Final Inspection process for all applicable project worksheets, this is not the final close-out amount for Charley, and additional reductions may occur for each of the storms. Each storm is treated separately for reimbursement purposes.

At this time, staff is seeking approval of the attached Budget Amendment Request (BAR) to reflect the amount due from Hurricane Charley and to set aside the funds in a project account "2004 Hurricane Close-out" to cover repayment of any net de-obligations (reductions) for all three storms based on the results of the Final Inspection process. Upon completion of the Final Inspection process, the Board will be given a full recap of the final close-out by storm (including executed repayments of funds) and will be presented with a BAR, if applicable, to allocate the remaining net balance of funds in the "2004 Hurricane Close-out" project across the applicable fund reserves. The fund allocation is not determinable at this time.

STAFF RECOMMENDATION:

Approve Budget Amendment Request (BAR) #08-62 through the General Fund in the amount of \$4,439,717.00 to recognize funds due for reimbursement of eligible costs of Hurricane Charley and to set aside the funds in a project account (2004 Hurricane Close-out) to cover repayment of any net deobligations (reductions) for all three storms based on the results of the Final Inspection process.

ATTACHMENTS:

1. Budget Amendment Request #08-62
2. Schedule of FEMA Request for Reimbursement 4-7-08
3. Schedule of FEMA Debris Close-out Adjustments Hurricane Charley

2008-R-

BUDGET AMENDMENT REQUEST

TO: Seminole County Board of County Commissioners

FROM: Department of Fiscal Services

SUBJECT: **Budget Amendment Resolution**

Department: Fiscal Services – Central Charges

Fund(s): General Fund

PURPOSE: To recognize the amount due from Hurricane Charley and to set aside the funds in a project account “2004 Hurricane Close-out” to cover repayment of any net deobligations (reductions) for all three storms based on the results of the Final Inspection process.

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

FS Recommendation

B Segal	5/5/08
Analyst	Date

Budget Manager	Date
----------------	------

Director	Date
----------	------

08-62	
BAR	

In accordance with Section 129.06(2), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein for the purpose described.

Sources:

Account Number	Project #	Account Title	Amount
00100.331510	00010309	Disaster Relief (Federal)	4,208,037
00100.334510	00010309	Disaster Relief (State)	231,680
Total Sources			\$ 4,439,717

Uses:

Account Number	Project #	Account Title	Amount
010309.530499	00010309 (new)	Other Charges/obligations –	4,439,717
	2004 Hurricane Close-out	Contingency	
Total Uses			\$ 4,439,717

BUDGET AMENDMENT RESOLUTION

This Resolution, 2008-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

 Maryanne Morse, Clerk to the
 Board of County Commissioners

By: _____
 Brenda Carey, Chairman

Date: _____

Date: _____

Entered by County Finance Department

Date: _____

Seminole County Government
Request for Reimbursement (RFR) 04/07/2008
Hurricane Charley

Request for Reimbursement (RFR) 04/07/2008

Hurricane	Category of Work	Federal %	Admin %	Total Federal Share	State Share	Total RFR
<i>Charley:</i>						
A	Debris Removal	\$4,365,706.37	\$24,253.92	\$4,389,960.29	\$242,539.25	\$4,632,499.54
B	Emergency Protective Measures	(38,656.79)	(222.85)	(38,879.64)	(2,957.11)	(41,836.75)
C	Roads and Bridges	-	-	-	-	-
D	Water Control Facilities	-	-	-	-	-
E	Buildings and Equipment	(132,744.16)	(737.47)	(133,481.63)	(7,374.68)	(140,856.31)
F	Utilities	-	-	-	-	-
G	Parks, Recreational Facilities and Other Items	(9,508.82)	(52.83)	(9,561.65)	(528.27)	(10,089.92)
<i>Charley Total</i>		\$4,184,796.60	\$23,240.77	\$4,208,037.37	\$231,679.20	\$4,439,716.57

State check received by County on 04/28/2008.

Federal reimbursement will be received soon - it has gone through 6 of 7 approval levels per Florida Public Assistance website.

NOTE: No Request for Reimbursement could be made for Frances and Jeanne since closeout results as of 04/07/2008 are negative.

Closeout Results as of 04/07/2008:

<i>Hurricane Frances:</i>		Federal %
A	Debris Removal	\$ -
B	Emergency Protective Measures	(122,148.68)
C	Roads and Bridges	-
D	Water Control Facilities	-
E	Buildings and Equipment	-
F	Utilities	-
G	Parks, Recreational Facilities and Other Items	-
<i>Frances Total</i>		\$ (122,148.68)

<i>Hurricane Jeanne:</i>		Federal %
A	Debris Removal	\$ -
B	Emergency Protective Measures	(466,854.95)
C	Roads and Bridges	-
D	Water Control Facilities	-
E	Buildings and Equipment	(18.00)
F	Utilities	-
G	Parks, Recreational Facilities and Other Items	-
<i>Jeanne Total</i>		\$ (466,872.95)

(589,021.63)

Seminole County Government
Debris Closeout Difference as of 04/07/2008
Hurricane Charley

Breakdown of Debris Difference:

Add back "Private/Gated" Deduction	\$ 3,966,759.95
Removal of previous FEMA "top level % road deductions"- no longer applicable	1,389,670.70
Federal Highway Adjustment	1,006,677.93
Duplicate costs submitted to FEMA	(1,238,607.96)
Tipping fees - amt deemed ineligible	(571,796.43)
Additional costs submitted at closeout	273,371.49
Other previous FEMA deductions - no longer applicable	56,252.90
SCS markups on reimbursables	(54,488.70)
Add Back "Other Rds" deduction	<u>22,944.94</u>
04/07/2008 subtotal	\$ 4,850,784.82
Federal %	<u>90%</u>
Federal share	<u>\$ 4,365,706.34</u>
State %	<u>5%</u>
State share	<u>\$ 242,539.25</u>